

**LinkPoint 2000/3000 Restaurant
Quick Reference Card**



Application: LFRST2, LFRST23

For a "Call Center" Response on:

MasterCard® or Visa® (800) 228-1122
 Discover®/NOVUS® (800) 347-1111
 American Express® (800) 528-2121

FUNCTION	OPERATOR ACTION
DINE IN Card Swipe	SLIDE CARD + ENTER LAST FOUR DIGITS OF CARD NUMBER (OPTIONAL) + ENTER SERVER ID + ENTER AMOUNT OF SALE ⇨ WAIT FOR RESPONSE AND RECEIPT.
BAR TAB Card Swipe	PRESS [SALE] + SELECT TAB + SLIDE CARD + ENTER LAST FOUR DIGITS OF CARD NUMBER (OPTIONAL) + ENTER SERVER ID + ENTER AMOUNT OF TAB ⇨ WAIT FOR RESPONSE AND RECEIPT.
TAKE OUT Card Swipe	PRESS [SALE] + SELECT TAKE OUT + SLIDE CARD + ENTER LAST FOUR DIGITS OF CARD NUMBER (OPTIONAL) + ENTER SERVER ID + ENTER AMOUNT OF SALE ⇨ WAIT FOR RESPONSE AND RECEIPT.
DINE IN / BAR TAB / TAKE OUT Manual Entry	PRESS [SALE] + SELECT DINE, TAB OR TAKE OUT + ENTER CARD NUMBER + ENTER EXPIRATION DATE + IMPRINT REQUIRED IF CARD IS PRESENT! + ENTER SERVER ID + ENTER AMOUNT ⇨ WAIT FOR RESPONSE AND RECEIPT.
ATM / DEBIT (Optional Service)	PRESS [ATM/DEBIT] + ENTER SERVER ID + ENTER AMOUNT OF SALE + CASH-BACK AMOUNT YES OR NO (OPTIONAL) + ENTER CASH-BACK AMOUNT (IF ANY) + CUSTOMER ENTERS TIP AMOUNT ON THE PIN PAD + SLIDE CARD + CUSTOMER ENTERS PIN NUMBER ⇨ WAIT FOR RESPONSE AND RECEIPT.
ADD TIP (Required To Close Batch)	PRESS [+] + PRESS THE CENTER [▲] KEY + ENTER SERVER ID (OR ITEM NUMBER) + PRESS RIGHT [▲] KEY TO ADD TIP OR LEFT [▲] KEY IF TOTAL IS OK + ENTER TIP AMOUNT + PRESS LEFT [▲] KEY IF TIP TOTAL IS CORRECT OR RIGHT [▲] KEY TO CHANGE TIP AMOUNT + ADD TIP TO NEXT ITEM + SELECT YES OR NO TO PRINT SERVER REPORT ⇨ KEY IN NEXT SERVER ID TO CONTINUE ADJUSTING, OR PRESS CLEAR TO RETURN TO THE IDLE PROMPT.
CLOSE BAR TAB (Required To Close Batch)	PRESS [+] + PRESS THE RIGHT [▲] KEY + ENTER TAB ITEM NUMBER + PRESS LEFT [▲] KEY TO EDIT + ENTER THE TAB BEVERAGE AMOUNT + ENTER TIP AMOUNT ⇨ WAIT FOR RESPONSE AND RECEIPT.
PRINT ITEM DETAIL REPORT	PRESS [REVIEW] + PRESS RIGHT [▲] KEY + PRESS THE LEFT [▲] KEY DETAIL REPORT ⇨ WAIT FOR REPORT TO PRINT ⇨ PRESS CLEAR.
PRINT SERVER TOTALS REPORT	PRESS [REVIEW] + PRESS [▲] RIGHT KEY + PRESS CENTER [▲] KEY + PRESS [ENTER] ⇨ REPORT WILL PRINT.
PRINT INDIVIDUAL SERVER REPORT	PRESS [REVIEW] + PRESS RIGHT [▲] KEY + PRESS CENTER [▲] KEY + KEY IN THE SERVER ID AND PRESS [ENTER] ⇨ REPORT WILL PRINT.
PRINT SUMMARY REPORT	PRESS [REVIEW] + PRESS RIGHT [▲] KEY TWICE + SELECT TOTALS OR OPEN TABS ⇨ WAIT FOR REPORT TO PRINT.
CLOSE BATCH	PRESS [CLOSE] + PRINT SUMMARY REPORT? YES OR NO ⇨ WAIT FOR RESPONSE AND RECEIPT.

ATTENTION: *If there are missing tips and/or open tabs, the terminal will print reports and prompt for adjustment (see close tab and add tip segments).*

FUNCTION	OPERATOR ACTION
RETURN Card Swipe	PRESS [RETURN] + SLIDE CARD + ENTER LAST FOUR DIGITS OF CARD NUMBER + ENTER SERVER ID + ENTER AMOUNT OF RETURN ⇄ WAIT FOR TERMINAL RESPONSE "ACCEPTED" AND RECEIPT.
RETURN Manual Entry	PRESS [RETURN] + ENTER CARD NUMBER + ENTER EXPIRATION DATE + ENTER SERVER ID + ENTER AMOUNT OF RETURN ⇄ WAIT FOR TERMINAL RESPONSE "ACCEPTED" AND RECEIPT.
VOID	PRESS [VOID] + ENTER ITEM NUMBER + CONFIRM ITEM NUMBER AND PRESS [ENTER] THREE TIMES.
AUTH ONLY Card Swipe	PRESS [X] + SLIDE CARD + ENTER LAST FOUR DIGITS OF CARD NUMBER (OPTIONAL) + ENTER AMOUNT OF SALE ⇄ WAIT FOR RESPONSE AND RECEIPT.
AUTH ONLY Manual Entry	PRESS [X] + ENTER CARD NUMBER + ENTER EXPIRATION DATE + ENTER AMOUNT OF SALE ⇄ WAIT FOR RESPONSE AND RECEIPT.
TICKET ONLY* Card Swipe	PRESS [-] + SELECT DINE, TAB OR TAKE OUT + SLIDE CARD + ENTER LAST FOUR DIGITS OF CARD NUMBER + ENTER SERVER ID + ENTER AMOUNT OF SALE + ENTER APPROVAL CODE ⇄ WAIT FOR "ACCEPTED" RESPONSE AND RECEIPT. <i>*The Ticket Only function must be performed after obtaining a voice authorization or an Auth Only approval code.</i>
TICKET ONLY* Manual Entry	PRESS [-] + SELECT DINE, TAB OR TAKE OUT + ENTER CARD NUMBER + ENTER EXPIRATION DATE + ENTER SERVER ID + ENTER AMOUNT OF SALE + ENTER APPROVAL CODE ⇄ WAIT FOR "ACCEPTED" RESPONSE AND RECEIPT. <i>*The Ticket Only function must be performed after obtaining a voice authorization or an Auth Only approval code.</i>
ITEM REVIEW	PRESS [REVIEW] + LEFT [▲] KEY TWICE + KEY IN ITEM NUMBER AND PRESS [ENTER] + SELECT VIEW + SELECT CENTER [▲] OR RIGHT [▲] TO SCROLL.
TOTAL REVIEW	PRESS [REVIEW] + SELECT CENTER [▲] KEY + LEFT [▲] KEY + [ENTER].
REPRINT	PRESS [+] + KEY IN ITEM NUMBER AND PRESS [ENTER]; OR... SIMPLY PRESS [ENTER] FOR THE LAST TRANSACTION.
SERVER TOTALS REVIEW	PRESS [REVIEW] + PRESS CENTER [▲] KEY + PRESS RIGHT [▲] KEY + ENTER SERVER ID + PRESS [ENTER].
INDIVIDUAL SERVER REVIEW	PRESS [REVIEW] + PRESS CENTER [▲] KEY + PRESS RIGHT [▲] KEY + ENTER SERVER ID + PRESS [ENTER] + PRESS LEFT [▲] KEY TO VIEW PREVIOUS SERVER OR PRESS RIGHT [▲] KEY TO VIEW NEXT SERVER.