

LinkPoint Nashville ECA Petroleum

Quick Reference Card



Application: CONFIG 690 01.07.00

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
PETROLEUM SALE WITH OR WITHOUT A CHECK READER	1. SWIPE CARD FOR SALE	1. Press [CHECK] .
	2. EC SALE INSERT CHECK	2. Either slide the check through the check reader or press [ENTER] to key in the check MICR number manually.
	3. EC SALE ENTER MICR #	3. Key in the check MICR number manually, press [ENTER] .
	4. EC SALE RE-INSERT CHECK	4. Slide the check through the check reader again.
	5. EC SALE RE-ENTER MICR #	5. Key in the MICR number again and press [ENTER] .
	6. EC SALE ENTER CHECK #	6. Key in the check number, press [ENTER] .
	7. EC SALE PERSONAL CHECK?	7. Press [ENTER] if check is a personal check, press [BACK SPACE] if not.
	8. EC SALE ENTER FUEL AMOUNT	8. Key in the fuel amount and press [ENTER] or press [ENTER] to bypass.
	9. FUEL GRADE 1=NNNNNNNN	9. Press the correct key from [1] to [5] to choose the fuel grade.
	10. EC SALE ENTER MISC AMOUNT	10. Key in amount of non fuel items and press [ENTER] or press [ENTER] to bypass.
	11. TOTAL \$ XX.XX IS THIS CORRECT?	11. Press [ENTER] for "Yes" or press [BACK SPACE] for "No".
	12. EC SALE SWIPE/ENTER DLN/ID #	12. Either swipe the customer's driver license/ID card or key in the license/ID number, press [ENTER] .
	13. EC SALE ENTER STATE/ID CODE	13. Key in the two digit ID code of the state in which the license/ID card was issued, press [ENTER] .
	14. EC SALE BIRTHDATE MMDDYYYY	14. Either key in the customer date or birth or press [ENTER] to bypass.
	15. EC SALE ENTER SSN	15. Either key in the Social Security Number and press [ENTER] or press [ENTER] to bypass.
	16. EC SALE ENTER PHONE #	16. Key in the customer phone number, press [ENTER] or press [ENTER] to bypass.
	17. EC SALE ENTER ZIP CODE	17. Key in the customer's zip code and press [ENTER] or press [ENTER] to bypass.
	18. EC SALE ENTER INVOICE #	18. Key in invoice number and press [ENTER] .
	19. EC SALE ENTER SERVER ID #	19. Key in employee ID number, press [ENTER] .
	20. EC SALE DIALING...RECEIVING	20. Please wait...
	21. EC SALE TEAR NOW, PRESS ENTER	21. Press [ENTER] to print customer receipt.
	22. ACCEPTED XXXXXX MARK 'VOID' - RETURN	22. Please wait for the merchant receipt to print. Write "VOID" on check, return to customer.
	23. ACCEPTED XXXXXX KEEP CHECK - DEPOSIT	23. If message displays, submit check for regular collection. Press [CLEAR] to exit function.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
VOID	1. SWIPE CARD FOR SALE	1. Press [VOID] .
	2. CARD CHECK	2. Press the right [▲] key.
	3. INV SEQ CHECK#	3. Press the correct [▲] key to choose item to void by invoice, sequence or check number.
	4. VOID ENTER...#	4. Enter the invoice, sequence or check number, press [ENTER] .
	5. VOID INV XXXXXXXX? CHECK #: XXXXXXXX	5. Confirm this is the transaction to be voided. If yes, press [ENTER] , if not, press [BACK SPACE] to choose another transaction or press [CLEAR] to exit function.
	6. EC VOID DIALING...	6. Please wait...
	7. EC VOID VOID ACCEPTED	7. Please wait for the receipt to print.
	8. TEAR NOW, PRESS ENTER	8. Press [ENTER] to print customer receipt.
	9. INV SEQ CHECK#	9. Press appropriate [▲] key to choose another item to void or press [CLEAR] to exit function.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
ECA TRANSACTION REVIEW	1. SWIPE CARD FOR SALE	1. Press [REVIEW] key.
	2. TOTALS TRAN DETAIL	2. Press middle [▲] key.
	3. CARD CHECK	3. Press right [▲] key to review check items.
	4. INV SEQ CHECK#	4. Press left [▲] key to review by invoice number, press the middle [▲] key to review by sequence number or press the right [▲] key to review by check number.
	5. TRAN REVIEW ENTER...	5. Key in invoice, sequence or check number and press [ENTER] .
	6. XXX: INV XXXXXXXXXXXX ECA SALE \$XX.XX	6. Press the [*] key or [#] key to review the information or press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
ECA TOTALS REVIEW	1. SWIPE CARD FOR SALE	1. Press [REVIEW] key.
	2. TOTALS TRAN DETAIL	2. Press the left [▲] key.
	3. BATCH EMP CARD	3. Press the left [▲] key.
	4. CURRENT HISTORY	4. Press the left [▲] key to review a current batch report or press the right [▲] key to review a previous batch history.
	5. DATE REF: XXX X ITEMS \$XX.XX	5. Review the previous batch, press [CLEAR] to exit.
	6. CARD/CHECK TOTALS X ITEMS \$XX.XX	6. Press [ENTER] to review an open batch.
	7. CARD TOTALS X ITEMS \$XX.XX	7. Press [ENTER] three times.
	8. CHECK TOTALS X ITEMS \$XX.XX	8. After reviewing the batch, press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
ECA TOTALS REPORT	1. SWIPE CARD FOR SALE	1. Press [+] key.
	2. TOTALS TRAN DETAIL	2. Press the left [▲] key.
	3. BATCH EMP CARD	3. Press the left [▲] key.
	4. CURRENT HISTORY	4. Press the left [▲] key to print a current batch report or press the right [▲] key to print a report of a previous batch.
	5. PRINTING REPORT...	5. Please wait for the report to print.
	6. BATCH EMP CARD	6. Press the left [▲] key to print another report or press [CLEAR] to exit function.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
ECA RECEIPT REPRINT	1. SWIPE CARD FOR SALE	1. Press [+] key.
	2. TOTALS TRAN DETAIL	2. Press the middle [▲] key.
	3. INV SEQ LAST	3. Press the left [▲] key to reprint a transaction receipt by invoice number, middle [▲] key to reprint by sequence number or the right [▲] key to reprint the last receipt.
	4. REPRINT ENTER INVOICE OR SEQ #	4. Key in either the invoice or sequence number of the transaction receipt to be reprinted and press [ENTER] .
	5. XXX: INV XXXXXXXXXXXX REPRINT? \$XX.XX	5. Either press [ENTER] to reprint the receipt for the displayed transaction or [BACK SPACE] to choose another transaction.
	6. REPRINT PRINTING...	6. Please wait...
	7. REPRINT TEAR NOW, PRESS ENTER	7. Press [ENTER] to print customer receipt.
	8. TOTALS TRAN DETAIL	8. Either press the middle [▲] key to reprint another receipt or press [CLEAR] to exit function.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
CLOSE	1. SWIPE CARD FOR SALE	1. Press [CLOSE] .
	2. XXX ITEMS NET XX.XX OK?	2. Press [ENTER] to close or [BACK SPACE] to exit function.
	3. CLOSE BATCH DIALING... RECEIVING	3. Please wait...
	4. CLOSE BATCH PRINTING...	4. Please wait while the close batch report prints.
	5. CLOSE BATCH REPRINT TOTALS?	5. Press [ENTER] to close or [BACK SPACE] to exit function.