

## Quick Reference Guide

Application: CONFIG 690 01.08.00

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
EBT FOOD STAMP SALE	1. SWIPE CARD FOR SALE	1. Either swipe the EBT card or press the [ATM/DEBIT] key.
	2. EBT DEBIT	2. If card was swiped, press the middle [▲] key.
	3. EBT or EBT/DEBIT ENTER PASSWORD	3. If prompted, key in the appropriate password, press [ENTER].
	4. EBT DEBIT	4. Press the left [▲] key.
	5. FOOD CASH VCHR	5. Press the left [▲] key.
	6. SALE RET BAL	6. Press the left [▲] key.
	7. EB FS SALE ENTER ACCOUNT #	7. Either swipe the EBT card or key in the card number, press [ENTER].
	8. EB FS SALE ENTER AMOUNT	8. Key in transaction amount, press [ENTER].
	9. EB FS SALE WAITING FOR PIN...	9. Please wait...

	PIN PAD DISPLAY	PIN PAD ACTION
	10. \$XX.XX PIN=	10. Customer keys in PIN and presses [ENTER] on the PIN pad.
11. EB FS SALE ENTER INVOICE #		11. Key in invoice number, press [ENTER].
12. EB FS SALE ENTER CLERK ID #		12. Key in the employee ID, press [ENTER].
13. EB FS SALE DIALING...		13. Please wait...
14. EB FS SALE PRINTING...		14. Please wait for merchant receipt copy to print. Tear off the receipt copy.
15. EB FS SALE TEAR NOW, PRESS ENTER		15. Either press [ENTER] to print a customer receipt copy or wait for copy to print.
16. AP XXXXX SEQ XXX		16. Press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
EBT FOOD STAMP RETURN	1. SWIPE CARD FOR SALE	1. Either swipe the EBT card or press the [ATM/DEBIT] key.
	2. EBT DEBIT	2. If card was swiped, press the middle [▲] key.
	3. EBT or EBT/DEBIT ENTER PASSWORD	3. If prompted, key in the appropriate password, press [ENTER].
	4. EBT DEBIT	4. Press the left [▲] key.
	5. FOOD CASH VCHR	5. Press the left [▲] key.
	6. SALE RET BAL	6. Press the middle [▲] key.
	7. EB FS RETURN ENTER ACCOUNT #	7. Either swipe the EBT card or key in the card number, press [ENTER].
	8. EB FS RETURN ENTER AMOUNT	8. Key in transaction amount, press [ENTER].
	9. EB FS RETURN WAITING FOR PIN...	9. Please wait...

	PIN PAD DISPLAY	PIN PAD ACTION
	10. \$XX.XX PIN=	10. Customer keys in PIN and presses [ENTER] on the PIN pad.
11. EB FS RETURN ENTER INVOICE #		11. Key in invoice number, press [ENTER].
12. EB FS RETURN ENTER CLERK ID #		12. Key in the employee ID, press [ENTER].
13. EB FS RETURN DIALING...		13. Please wait...
14. EB FS RETURN PRINTING...		14. Please wait for merchant receipt copy to print. Tear off the receipt copy.
15. EB FS RETURN TEAR NOW, PRESS ENTER		15. Either press [ENTER] to print a customer receipt copy or wait for copy to print.
16. AP XXXXX SEQ XXX		16. Press [CLEAR] to exit.

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FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
EBT FOOD STAMP BALANCE INQUIRY	1. SWIPE CARD FOR SALE	1. Either swipe the EBT card or press the [ATM/DEBIT] key.
	2. EBT DEBIT	2. If card was swiped, press the middle [▲] key.
	3. EBT or EBT/DEBIT ENTER PASSWORD	3. If prompted, key in the appropriate password, press [ENTER].
	4. EBT DEBIT	4. Press the left [▲] key.
	5. FOOD CASH VCHR	5. Press the left [▲] key.
	6. SALE RET BAL	6. Press the right [▲] key.
	7. EB FS BALANCE ENTER ACCOUNT #	7. Either swipe the EBT card or key in the card number, press [ENTER].
	8. EB FS BALANCE WAITING FOR PIN...	8. Please wait...

PIN PAD DISPLAY	PIN PAD ACTION
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9. \$0.00 PIN=	9. Customer keys in PIN and presses [ENTER] on the PIN pad.
10. EB FS BALANCE DIALING...	10. Please wait...
11. EB FS BALANCE PRINTING...	11. Please wait for balance inquiry receipt to print. Tear off the receipt copy.
12. AP XXXXX SEQ XXX	12. Press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
EBT FOOD STAMP VOUCHER CLEAR SALE	1. SWIPE CARD FOR SALE	1. Press the [ATM/DEBIT] key.
	2. EBT/DEBIT ENTER PASSWORD	2. If prompted, key in the appropriate password, press [ENTER].
	3. EBT DEBIT	3. Press the left [▲] key.
	4. FOOD CASH VCHR	4. Press the right [▲] key.
	5. SALE RET	5. Press the left [▲] key.
	6. EB FS VCLR SALE ENTER ACCOUNT #	6. Key in the card number, press [ENTER].
	7. EB FS VCLR SALE ENTER AMOUNT	7. Key in transaction amount, press [ENTER].
	8. EB FS VCLR SALE ENTER INVOICE #	8. Key in invoice number, press [ENTER].
	9. EB FS VCLR SALE ENTER CLERK ID #	9. Key in the employee ID, press [ENTER].
	10. EB FS VCLR SALE ENTER VOUCHER NUMBER	10. Key in the voucher number, press [ENTER].
	11. EB FS VCLR SALE ENTER APPROVAL CODE	11. Key in the approval code, press [ENTER].
	12. EB FS VCLR SALE DIALING...	12. Please wait...
	13. EB FS VCLR SALE PRINTING...	13. Please wait for merchant receipt copy to print. Tear off the receipt copy.
	14. AP XXXXX SEQ XXX	14. Press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
EBT FOOD STAMP VOUCHER CLEAR RETURN	1. SWIPE CARD FOR SALE	1. Press the [ATM/DEBIT] key.
	2. EBT/DEBIT ENTER PASSWORD	2. If prompted, key in the appropriate password, press [ENTER].
	3. EBT DEBIT	3. Press the left [▲] key.
	4. FOOD CASH VCHR	4. Press the right [▲] key.
	5. SALE RET	5. Press the right [▲] key.
	6. EB FS VCLR RETURN ENTER ACCOUNT #	6. Key in the card number, press [ENTER].
	7. EB FS VCLR RETURN ENTER AMOUNT	7. Key in transaction amount, press [ENTER].
	8. EB FS VCLR RETURN ENTER INVOICE #	8. Key in invoice number, press [ENTER].
	9. EB FS VCLR RETURN ENTER CLERK ID #	9. Key in the employee ID, press [ENTER].
	10. EB FS VCLR RETURN ENTER VOUCHER NUMBER	10. Key in the voucher number, press [ENTER].
	11. EB FS VCLR RETURN ENTER APPROVAL CODE	11. Key in the approval code, press [ENTER].
	12. EB FS VCLR RETURN DIALING...	12. Please wait...
	13. EB FS VCLR RETURN PRINTING...	13. Please wait for merchant receipt copy to print. Tear off the receipt copy.
	14. AP XXXXX SEQ XXX	14. Press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
<b>CASH BENEFIT SALE</b>	1. SWIPE CARD FOR SALE	1. Either swipe the EBT card or press the [ATM/DEBIT] key.
	2. EBT DEBIT	2. If card was swiped, press the middle [▲] key.
	3. EBT or EBT/DEBIT ENTER PASSWORD	3. If prompted, key in the appropriate password, press [ENTER].
	4. EBT DEBIT	4. Press the left [▲] key.
	5. FOOD CASH VCHR	5. Press the middle [▲] key.
	6. SALE BAL	6. Press the left [▲] key.
	7. EB CA SALE ENTER ACCOUNT #	7. Either swipe the EBT card or key in the card number, press [ENTER].
	8. EB CA SALE ENTER BASE AMOUNT	8. Key in base amount, press [ENTER].
	9. EB CA SALE ENTER TIP AMOUNT	9. If prompted, key in tip amount, press [ENTER].
	10. EB CA SALE ENTER CASH BACK AMT	10. If prompted, key in cash back amount, press [ENTER].
	11. TOTAL \$ XX.XX IS THIS CORRECT?	11. If displayed total is correct, press [ENTER], if not press [BACK SPACE] to change amount.
	12. EB CA SALE WAITING FOR PIN...	12. Please wait...

	PIN PAD DISPLAY	PIN PAD ACTION
	13. \$XX.XX PIN=	13. Customer keys in PIN and presses [ENTER] on the PIN pad.
<b>CASH BENEFIT BALANCE INQUIRY</b>	14. EB CA SALE ENTER INVOICE #	14. Key in invoice number, press [ENTER].
	15. EB CA SALE ENTER CLERK ID #	15. Key in the employee ID, press [ENTER].
	16. EB CA SALE DIALING...	16. Please wait...
	17. EB CA SALE PRINTING...	17. Please wait for merchant receipt copy to print. Tear off the receipt copy.
	18. EB CA SALE TEAR NOW, PRESS ENTER	18. Either press [ENTER] to print a customer receipt copy or wait for copy to print.
	19. AP XXXXX SEQ XXX	19. Press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION	
	1. SWIPE CARD FOR SALE	1. Either swipe the EBT card or press the [ATM/DEBIT] key.	
	2. EBT DEBIT	2. If card was swiped, press the middle [▲] key.	
	3. EBT or EBT/DEBIT ENTER PASSWORD	3. If prompted, key in the appropriate password, press [ENTER].	
	4. EBT DEBIT	4. Press the left [▲] key.	
	5. FOOD CASH VCHR	5. Press the middle [▲] key.	
	6. SALE BAL	6. Press the right [▲] key.	
	7. EB CA BALANCE ENTER ACCOUNT #	7. Either swipe the EBT card or key in the card number, press [ENTER].	
	8. EB CA BALANCE WAITING FOR PIN...	8. Please wait...	
		9. \$XX.XX PIN=	9. Customer keys in PIN and presses [ENTER] on the PIN pad.
		10. EB CA BALANCE DIALING...	10. Please wait...
		11. EB CA BALANCE PRINTING...	11. Please wait for merchant receipt copy to print. Tear off the receipt copy.
		12. AP XXXXX SEQ XXX	12. Press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
<b>VOID LAST TRANSACTION</b>	1. SWIPE CARD FOR SALE	1. Press the [VOID] key.
	2. CARD CHECK	2. Press the left [▲] key.
	3. INV SEQ PAN	3. Press the [▲] key to choose transaction by either invoice number, sequence number or last five digits of card number.
<b>PLEASE NOTE: Will only work with most recent transaction.</b>	4. VOID ENTER...	4. Key in either invoice, sequence or last 4 digits of card number and press [ENTER].
	5. VOID INV XXXXXXXXXXXX? XXXXXXXXXXXXXXXXXX	5. If the correct transaction is displayed, press [ENTER], if not press [CLEAR].
	6. EB FS or CA VOID DIALING...PRINTING...	6. Please waitfor merchant receipt copy to print. Tear off the receipt copy.
	8. EB FS or CA VOID TEAR NOW, PRESS ENTER	8. Either press [ENTER] to print a customer receipt copy or wait for copy to print.
	9. TRANSACTION VOIDED	9. Please wait...
	10. INV SEQ PAN	10. Press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
REPRINT	1. SWIPE CARD FOR SALE	1. Press the [=] key.
	2. TOTALS TRAN DETAIL	2. Press the middle [▲] key.
	3. REPRINT ENTER PASSWORD	3. If prompted, key in the appropriate password, press [ENTER].
	4. INV SEQ LAST	4. Press the [▲] key to reprint by invoice or sequence number or most recent transaction.
	5. REPRINT ENTER INVOICE OR SEQUENCE #	5. Key in the invoice or sequence number, press [ENTER].
	6. XXX: INV 0000000000 REPRINT? \$XX.XX	6. Either press [ENTER] to reprint or press [BACK SPACE] to choose other transaction.
	7. REPRINT PRINTING...	7. Please wait for merchant receipt copy to print. Tear off the receipt copy.
	8. REPRINT TEAR NOW, PRESS ENTER	8. Either press [ENTER] to print a customer receipt copy or wait for copy to print.
	9. INV SEQ LAST	9. Press the correct [▲] key choose another transaction or press [CLEAR] to exit function.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
PRINT REPORTS	1. SWIPE CARD FOR SALE	1. Press the [=] key.
	2. TOTALS TRAN DETAIL	2. Press left [▲] key to print totals reports or right [▲] key to print batch detail reports.
	3. BATCH EMP CARD	3. Press left [▲] key to print a batch report, middle [▲] key to print employee ID report or press right [▲] key to print a card type report.
	4. CURRENT HISTORY	4. Press left [▲] key to print current batch totals or right [▲] key to print previous batch totals.
	5. REPORT TYPE REPORT ENTER PASSWORD	5. If prompted, key in the proper password, press [ENTER].
	6. EMP TOTALS REPORT ENTER EMPLOYEE ID #	6. Key in employee ID number, press [ENTER] or press [ENTER] for an all employee report.
	7. MC/VS AX EB	7. Either press [*] key or [#] key to scroll through other card types, press [▲] key to print a report by selected card type, press [ENTER] to print an all card type report. Press [▲] key under EB to print an EBT card report.
	8. ALL TAB UNADJ	8. Press left [▲] key to print batch detail report, middle [▲] key to print open tab report, right [▲] key to print unadjusted transaction report.
	9. CARD CHECK BOTH	9. Press left [▲] key to print report by card type, press middle [▲] key to print a report of check authorizations or press the right [▲] key to print a report of both transaction types.
	10. REPORT TYPE REPORT PRINTING...	10. Please wait for the selected report to print. After report prints, press [CLEAR] to exit.

FUNCTION	DISPLAY MESSAGE	OPERATOR ACTION
CLOSE BATCH	1. SWIPE CARD FOR SALE	1. Press the [CLOSE] key.
	2. GC CLEAR BATCH ENTER PASSWORD	2. If prompted, to close a gift card batch, key in the appropriate password, press [ENTER].
	3. GC CLEAR BATCH ARE YOU SURE?	3. Press [ENTER] to clear batch or [CLEAR] to exit function.
	4. GC CLEAR BATCH PRINTING...	4. Please wait for the batch report to print.
	5. GC CLEAR BATCH BATCH CLEARED	5. Please wait...
	6. CLOSE BATCH ENTER PASSWORD	6. If prompted, key in the appropriate password, press [ENTER].
	7. CLOSE ADJ PRINT	7. Press the left [▲] key to close batch, press the middle [▲] key to adjust transactions or press the right [▲] key to print a batch report.
	8. XXX: INV 0000000000 SALE \$XX.XX	8. The transaction to be adjusted will display, press [=] key to adjust.
	9. XXX: INV 0000000000 XXXXXXXXXXXX OK?	9. Press [ENTER].
	10. BASE: \$X.XX ENTER AMT TO CHANGE	10. Either key in base amount, press [ENTER] or simply press [ENTER] if amount is correct.
	11. TIP: \$X.XX ENTER AMT TO CHANGE	11. Either key in tip amount, press [ENTER] or simply press [ENTER] if amount is correct.
	12. XXX ITEMS NET XX.XX OK?	12. If the net amount displayed is correct, press [ENTER], if not press [CLEAR].
	13. CLOSE BATCH DIALING...	13. Please wait...
	14. CLOSE BATCH PRINTING...	14. Please wait for the batch close report to print. Tear off the receipt copy.
	15. AP XXXXX SEQ XXX	15. Press [CLEAR] to exit.