

Enable terminal functionality request form

Please use this form to enable additional functionality on your existing terminal. Once completed please email to posdeployment@firstdata.com.au with the subject heading *Enable Terminal Functionality*.

* Denotes a required field

Where possible please type information into the form before printing.

Merchant Details

Merchant Number/s*

Merchant Trading Name*

Merchant Trading Address

Suburb

State

Postcode

Phone Number

First Name*

Last Name*

Email Address*

Reason for additional functionality to be enabled

Industry

Enable Terminal Functionality Details

MOTO

% of MOTO Transactions

% Card Present Transactions

Length in days for customer to receive goods/services

Pre Authorisation

Average number of pre-auth transactions per month

Tipping

Maximum Tipping Amount (\$)

Cashout

Surcharge

Amount required for surcharge (% or \$ value)

Is GST required on surcharge amount?

Electronic Fallback (EFB)

Marketing

Marketing Message update (*limit 124 alphanumeric*)

Screensaver update (*XAC only 320 x 240 – please attach*)

Logo update (please attach)

Refund (*please attach a copy of your refund policy*)

Refund policy

Refund amount required (*per trans / per day*)

Number of refunds per month

Average refund value (\$)

Global Choice Dynamic Currency Conversion

Director / Partner / Sole Proprietor / Authorised Representative

I confirm I have read and understood the Credit Card Fraud Protection Guide on the FDMS Australia website https://www.firstdatams.com.au/content/dam/fdms/fdms_au/pdfs/Credit-Card-Fraud-Protection.pdf

I have included a copy of supporting documentation as requested above.

Name*

Name

Date* (dd/mm/yy)

Date (dd/mm/yy)

Signature* X.....

Signature* X.....

Print Form